

# Section 42

## Are you the Landlord or are you acting on behalf of the Landlord?

- The Landlord – The Party that is owed the money
- Acting on behalf of the Landlord

## About You & The Tenant

Your Name: (The Landlord)*	
Your Name: (Acting on behalf of the Landlord)*	
Company Name: (If applicable)	
Your Address Line: 1*	
Your Address Line: 2	
Your Town / City:*	
Your Postcode:*	
Your Internal Reference: (If applicable)	
Telephone:*	
Email:*	
County Court Claim No:*	
Are you VAT registered:*	
If <b>Yes</b> please supply number below	
VAT Number:	
Landlords Name:*	
(as appears on judgment or order)	

## About The Tenant

Name:*	
Company Name: (If applicable)	
<b>Address</b>	
Address Line 1:*	
Address Line 2:	
Town / City:*	
Postcode:*	
Telephone: (If known)	
Please state value of rent arrears	£
Any Additional Addresses	

Useful Information:*		
Have you previously instructed a County Court Bailiff?*	Yes / No	If yes, can you state who and explain the outcome:
Have you previously made enquiries with the County Court as to the timescale for a County Court Bailiff eviction?	Yes / No	If yes, please state what timescale the Court provided.
Have you previously used any of DCB Legal services before?*	Yes / No	If yes, please provide reference number:
<b>Attachments required:</b> 1. Copy of the possession order 2. Please provide statement as to why you are requesting permission to use High Court		

#### Authorisation

<input type="checkbox"/>	I authorise DCB Legal Ltd of Direct House, Greenwood Drive, Manor Park, Runcorn, Cheshire, WA7 1UG. I have also read, understood and agreed to DCB Legal Terms and Conditions – <a href="http://www.dcblegal.co.uk/terms-of-business-instruction">http://www.dcblegal.co.uk/terms-of-business-instruction</a>
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<b>Print Name</b>	
<b>Signature</b>	
<b>Date</b>	