

COSTS AND FEES

Stage 1 – Letter Before Action (“LBA”)

Debt Amount (including interest)	Fee
Up to £10,000	SIMPLE - £65 plus VAT DETAILED (inc Advice) – £250 plus VAT
> £10,001	SIMPLE - £130 plus VAT DETAILED (inc Advice) – [see hourly rates]

Stage 2 – Issuing a Claim

The Court Fees are set out in the Court Form [EX50](#).

Our Fees for Claims issued in volume (i.e. more than 10 claims) via the County Court Business Centre are as follows:

Claim value	Our costs
£25 - £499.99	£50 (inc VAT)
£500 - £999.99	£70 (inc VAT)
£1000 - £4999.99	£80 (inc VAT)
£5000 +	£100 (inc VAT)

The above fees are per Claim. Both the Court Fees and our Fees will be added to the value of the debt.

For none-bulk Claims – [see hourly rates]

Stage 3 – Applying for a County Court Judgment (“CCJ”)*

Our Fees for Judgments entered in volume (i.e. more than 10 claims) via the County Court Business Centre are as follows:

Claim value	Our costs
£25 - £4909.99	£22 (inc VAT)
£5000 +	£30 (inc VAT)

For none-bulk Judgments – [see hourly rates]

* if the Judgment is none standard our fees will match those subject to table 2 of [CPR 45](#)

Stage 4 – High Court Enforcement

Step	Fee
Court Fee to obtain the High Court Writ	See EX50
DCBL Compliance Fee (payable if the writ is aborted)	£75 plus VAT

OTHER ENFORCEMENT OPTIONS

If there are no goods for the High Court Enforcement Agents to seize, you may be able to take one or more of the following steps:-

Attachment of Earnings Application
<p>Our Fee - £500 plus VAT (capped to 4 hours work) Court Fee – see EX50</p> <p><i>*once 4 hours of work has been carried out our hourly rates will apply [see hourly rates]</i></p>

Third Party Debt Order Application
<p>Our Fee - £500 plus VAT (capped to 4 hours work) Court Fee – see EX50 Advocate Fee – TBC</p> <p><i>*once 4 hours of work has been carried out our hourly rates will apply [see hourly rates]</i></p>

Charging Order Application

Our Fee - £500 plus VAT (capped to 4 hours work) (uncontested)

Court Fee – see [EX50](#)

Land Reg Fee - £23

Advocate Fee – TBC

**once 4 hours of work has been carried out our hourly rates will apply [see hourly rates]*

Our legal fee includes: -

- a) Preparing the application and submitting it to Court;
- b) Registering the ICO;
- c) Serving all interested parties;
- d) Preparing Certificates of Service / up-to-date statement of interest and filing them with the Court;
- e) Writing to the Debtor after the FCO is granted.

Contested Applications – In addition to the above, if the application is contested, further costs will be payable at an hourly rate tbc. A costs estimate would be provided upon receipt of the disputes raised.

Order for Questioning Application

Our Fee - £500 plus VAT (capped to 4 hours work)

Court Fee – see [EX50](#)

Advocate Fee – TBC

**once 4 hours of work has been carried out our hourly rates will apply [see hourly rates]*

**Our legal fee includes: -*

- a) Preparing the application and submitting it to the Court;*
- b) Liaising with the Court to obtain a hearing date;*
- c) Producing the instructions to the advocate to attend the hearing.*

INSOLVENCY

Service of a Statutory Demand

This includes:-

- £350 plus VAT for our legal fee for preparing the demand and the instruction to the process server
- £90 plus VAT process server fee

POST-JUDGMENT APPLICATIONS

Set Aside Judgment / Stay applications

£125 plus VAT for Witness Statement on behalf of DCBL.

£500 plus VAT for us to review the application and provide advice, draft a Witness Statement on behalf of DCBL and draft a Witness Statement in opposition to the application (without going on the court record).

£750 plus VAT for full service including both of the above and us going on the court record and sending instructions to an advocate

Advocate Fee – TBC

Applications to vary Judgment

£200 plus VAT for reviewing the application and drafting written response to the court with objections.

£300 plus VAT for reviewing application, booking an advocate to attend the hearing, and preparing detailed instructions with objections.

£130 plus VAT (approximate) advocate fee for attendance at the hearing.

OTHER WORK

Hourly Rate work

The following work is chargeable at an hourly rate, dependent on the complexity of the work, the value of the debt and who the work is carried out by:-

- Pre-litigation disputes;
- Review of case and providing advice;

- c) Settlement negotiations;
- d) Drafting a Consent Order, Tomlin Order or Settlement Agreement;
- e) Defended litigation;
- f) Legal research; or
- g) Any other ad hoc work requested.

Role	Hourly Rate
Partner / Director	£250 plus VAT
Solicitor / Legal Executive with over 4 years PQE	£220 plus VAT
Solicitor / Legal Executive with less than 4 years PQE	£180 plus VAT
Paralegal / Support staff	£125 plus VAT